

North Buffalo Township
January 2, 2018
Reorganization Meeting

The North Buffalo Township Board of Supervisors met for their reorganization meeting at the Municipal Building at 7:00 p.m., January 2, 2018, with Supervisors David Wolfe, Clark Whiteman, and Jennifer Matarrese, Secretary Pam Bowser, and two township citizens in attendance.

Dave Wolfe made the motion to appoint Clark Whiteman as temporary chairman. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Clark Whiteman made the motion to appoint Pam Bowser as temporary secretary. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Clark Whiteman made the motion to appoint Dave Wolfe as chairman. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe made the motion to appoint Clark Whiteman as vice-chairman. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Clark Whiteman made the motion to approve the minutes of the December 20, 2017 meeting as presented. Dave Wolfe seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to appoint Pam Bowser as secretary. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe made the motion to appoint Deb Whiteman as assistant secretary. Jennifer Matarrese seconded the motion. Dave Wolfe and Jennifer Matarrese voted in favor of the motion and Clark Whiteman abstained from voting. The motion carried.

Dave Wolfe made the motion to appoint Pam Bowser as treasurer. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Clark Whiteman made the motion to set the treasurer's bond at \$500,000.00 and to purchase the bond from John F. Graff Insurance Agency. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe made the motion to place the township funds as follows: General Fund in Nextier Bank; General Fund Savings Accounts in PLGIT; State Fund and State Fund Savings Accounts in PLGIT; and Construction Project Fund in Nextier Bank. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe suggested to the board to rename this position Acting Road Master. Jennifer Matarrese made the motion to appoint Dave Wolfe as Acting Road Master. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Clark Whiteman made the motion to appoint Dave Wolfe as Supervisor in Charge of Police and Public Safety. Jennifer Matarrese seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to appoint Jason Hufhand as police chief. Jennifer Matarrese seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to appoint the casual-as-needed road crew as follows: Larry Shaffer and Steve Moore as mechanics and backups for plowing snow, William J. Wynkoop and Richard Fennell. Jennifer Matarrese seconded the motion, all voted in favor and the motion carried.

Jennifer Matarrese made the motion to appoint Charles Pascal, Jr. as solicitor. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to appoint Paul Klukan to the vacancy board. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe made the motion to appoint Jennifer Matarrese as representative to the Earned Income Tax Collection Committee along with Lisa Bauer and Dave Wolfe as alternates. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Clark Whiteman made the motion to set the 2018 supervisors' meetings for the third Wednesday of each month at 7:00 p.m. at the Municipal Building and the 2018 North Buffalo Township Planning Board Meetings will be held on January 23, and October 23 at 7:00 p.m. at the Municipal Building. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Jennifer Matarrese made the motion for the hiring of equipment by the township for emergencies to be paid at the prevailing rate. Dave Wolfe seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe made the motion to set the limit for emergency repairs on equipment without prior approval of the board at \$3,000.00. Jennifer Matarrese seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe made the motion to authorize the secretary/treasurer to pay payroll, bills with a discount when received, and bills that become due between meetings. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe made the motion to set the mileage reimbursement rate at the standard rate set by the Internal Revenue Service. The IRS has currently set the rate for 2018 at 54.5 cents per mile, but rate may change if the IRS so desires. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

Clark Whiteman made the motion to appoint Butler FastERcare as the township physician. Jennifer Matarrese seconded the motion, all voted in favor and the motion carried.

Clark Whiteman made the motion to appoint Young & Associates Consulting Engineers as township engineer. Dave Wolfe seconded the motion, all voted in favor, and the motion carried.

After public comment, Dave Wolfe made the motion to adjourn the meeting at 6:35 p.m., with Jennifer Matarrese seconding the motion. All voted in favor and the motion carried.

Pamela L. Bowser
North Buffalo Township Secretary