

North Buffalo Township
January 17, 2018

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., January 17, 2018 with Supervisors David Wolfe and Clark Whiteman, Police Chief Jason Hufhand, Secretary Pam Bowser, and approximately six township citizens in attendance. Supervisor Jennifer Matarrese was absent.

Dave Wolfe called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and made the announcement that the meeting was being audio recorded.

Dave Wolfe made the motion to approve the minutes of the January 2, 2018 Supervisors' Reorganization Meeting. Clark Whiteman seconded the motion. All voted in favor and the motion carried.

Clark Whiteman made the motion to approve the bills as presented on the Bill List with General Fund checks #25649 through #25690 in the amount of \$21,512.98, General Fund electronic debits in the amount of \$10,514.07 and State Fund checks #655 through #658 in the amount of \$16,577.90. Dave Wolfe seconded the motion. All voted in favor and the motion carried.

Dave Wolfe made the motion to approve the Treasurer's Report as presented, with Clark Whiteman seconding the motion. All voted in favor and the motion carried.

Pennsylvania State Police Officer Dan Ekas attended the meeting and addressed the board and those in attendance to introduce himself and offer support and assistance to the township on behalf of the Pennsylvania State Police. Township Police Chief Jason Hufhand gave the monthly police report.

Ford Cliff Fire Department gave their monthly response report.

Dave Wolfe gave the Road Master's Report. He reported that the road crew has been busy with snow removal and flooding issues. The road crew has been reporting to work at 5 am for snow and are running the snow routes to plow and treat the roads several times during the work day. They were able to get some patching done on one of the warmer days. There have been several break downs with the trucks, but the work has been covered by the back-up truck. A salt delivery truck damaged the salt shed again. A contractor is going to be needed to modify and repair the salt shed. The Board of Supervisors will be signing the paperwork at the end of the week for the purchase of the new 2016 Peterbilt truck. Some of the older equipment has been advertised online with 422 Auctions. Any money received from the sale of this equipment will go toward the new truck purchase.

Under new business, Dave Wolfe made the motion to appoint Jeffrey W. Cox to the board of the West Hills Area Water Pollution Control Authority for the unexpired term ending December 31, 2020 previously held by Paul Kirkwood. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe made the motion to adopt Resolution No. 18-1, which adopts the Emergency Operations Plan of North Buffalo Township. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Dave Wolfe then gave an overview of the financing for the Sportsman Road Culvert Replacement Project. The total project cost as per the bid was \$158,451.00. The township was awarded a CDBG grant from the County of Armstrong toward the project. After the County's 22% deduction for administrative fees, the township received \$104,498.35. The total project cost of \$158,451.00 less the grant money of \$104,498.35 and less the township's 5% contribution of \$5,501.65 toward the project that was previously paid leaves a balance due of \$48,451.00. Dave Wolfe made the motion to recommend to the Armstrong County Commissioners that, at their public meeting, they approve the total project cost of \$158,451.00. Clark Whiteman seconded the motion, all voted in favor, and the motion carried. Dave Wolfe then made the motion for the township to pay the application approval of \$48,451.00 in addition to the amount of \$5,501.65 that the township previously paid. The township engineer is going to withhold \$7,922.55 until the final inspection can be completed to the satisfaction of all parties within approximately 120 days. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe reported on the progress of the cable franchise contract renewal between North Buffalo Township and Kittanning Cablevision, which is now owned by Comcast. The supervisors drafted a letter detailing what the township proposes for the contract renewal. Dave Wolfe made the motion to approve the proposal letter and submit it to Comcast on behalf of North Buffalo Township. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe reported that the police garage floor has been cemented and electric has been installed. Dave Wolfe made the motion to approve the purchase of an automatic garage door opener for the police garage in the amount of \$375.00 from Beham's Garage Doors. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

Dave Wolfe explained an addition to the personnel policy regarding call outs for road maintenance casual-as-needed employees. According to the collective bargaining agreement for full-time road workers, they are guaranteed five hours paid for call outs and guaranteed ten hours paid for call out hours worked in excess of five hours up to ten hours. There is nothing in writing for call outs for casual as needed road workers; therefore they only get paid for the actual hours worked, which does not make it worthwhile to get called out for only one or two hours. The supervisors drafted an addition to the personnel policy to make call-out hours paid the same for the casual-as-needed road workers as the full-time employees covered under the collective bargaining agreement. Dave Wolfe made the motion to approve the addition to the township personnel policy regarding call-out hours paid for casual-as-needed road workers. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

After public comment, Dave Wolfe made the motion to adjourn the meeting at 7:55 p.m. Clark Whiteman seconded the motion, all voted in favor, and the motion carried.

Pamela L. Bowser
North Buffalo Township Secretary