

North Buffalo Township  
December 20, 2017

The North Buffalo Township Board of Supervisors met at the Municipal Building at 7:00 p.m., December 20, 2017 with Supervisors David Wolfe and Clark Whiteman, Police Chief Jason Hufhand, Secretary Pam Bowser, and approximately 13 township citizens in attendance.

Dave Wolfe called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and made the announcement that the meeting was being audio recorded.

Dave Wolfe announced that vacancies for supervisor, auditor and several other positions have been advertised and interviews for those interested in serving were conducted at a public meeting prior to this evening's regular meeting. Dave then introduced Jennifer Matarrese as the new township supervisor.

Clark Whiteman made the motion to approve the minutes of the November 15, 2017 Supervisors Meeting. Dave Wolfe seconded the motion. All voted in favor and the motion carried.

Clark Whiteman made the motion to approve the bills as presented on the Bill List with General Fund checks #25588 through #25648 in the amount of \$38,928.82, General Fund electronic debits in the amount of \$20,592.21 and Bridge Loan Fund check #116 in the amount of \$1,402.88, which was written to close that account. Dave Wolfe seconded the motion. All voted in favor and the motion carried.

Dave Wolfe made the motion to approve the Treasurer's Report as presented, with Clark Whiteman seconding the motion. All voted in favor and the motion carried.

Dave Wolfe then announced that the following executive sessions were held by the Board of Supervisors: December 13, 2017 to discuss the new truck purchase; December 14, 2017 to discuss vacancies for township positions; and December 20, 2017 prior to the regular township meeting to discuss vacancies and get ready for interviews.

Police Chief Jason Hufhand gave the monthly police report. Dave Wolfe reported that we need another part-time police officer and that a potential officer was interviewed today.

Ford Cliff Fire Department gave their monthly response report.

Dave Wolfe gave the Road Master's report. The road crew has been out at 5 am for snow removal. They have also been clearing downed trees and have removed other trees that were in danger of falling. The crew has been patching on warmer days and swept some roads. Dave reported that there have been calls from residents requesting anti-skid for their driveways. It has been given out in the past but some people take an excessive amount. Dave proposed to make available to the residents the used, swept-up anti-skid for their driveways. Dave has been working with banks to get the best interest rate for the new truck purchase and has been checking into purchasing a mini excavator. Dave recommended to the board that they should think about hiring another casual-as-needed employee with a CDL for the road crew.

Under unfinished business, Dave Wolfe reported that he and Police Chief Jason Hufhand interviewed a potential candidate for a part-time police officer. Dave Wolfe then made the motion to hire Gregory Bowser as a part-time police officer contingent upon his passing the MPOETC required certification testing. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Under new business, Dave Wolfe made the motion to adopt Resolution No. 17-5, which adopts the final budget for 2018. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to adopt Resolution No. 17-6, which reaffirms the tax rates for 2018 as follows: Real Estate Tax at 5.155 mills, Earned Income Tax at 1% and Realty Transfer Tax at 1%. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to adopt Resolution No. 17-7, which adopts the Armstrong County Hazard Mitigation Plan. Clark Whiteman seconded the motion, all voted in favor and the motion carried. Dave announced that the emergency backup generator at the township building is now up and running.

Dave Wolfe made the motion to approve the purchase of a new 2016 Peterbilt, Model 348 4x2, dump body, VIN#2NP3HJ8X4GM317976, from Hunter's Truck Sales for the purchase price of \$145,499.00, seeking finance through First National Bank of PA with David R. Wolfe and Clark N. Whiteman as signers for North Buffalo Township. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to adopt Resolution No. 17-8 authorizing small borrowing for capital purposes under Section 8109 of LGUDA Local Government Unit Debt Act. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to approve the purchase of an excavator setting the maximum purchase price at \$62,500. Clark Whiteman seconded the motion, all voted in favor and the motion carried. The supervisors are still negotiating the purchase.

Dave Wolfe made the motion to approve the Sportsman Road Culvert Project change order for work on the head wall in the amount of \$11,050. The original bid for \$127,721 did not include fixing the head wall. With the head wall change order, the total project cost will now be \$138,771. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to appoint Jennifer Matarrese to fill the vacancy of supervisor left by the death of Paul Kirkwood for the term to expire January 2018 and also to fill the vacancy of supervisor left by the disqualification of Nicole Stover from the November 2017 election for a two-year term to expire January 2020. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to appoint Donald Poorman to fill the vacancy of auditor for a two-year term to expire January 2020. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to appoint Cathy Poorman to fill the vacancy of auditor for a two-year term to expire January 2020. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to re-appoint Harry Patton to the North Buffalo Township Planning Board for a four-year term to expire December 31, 2021, with Clark Whiteman seconding the motion. All voted in favor and the motion carried.

Dave Wolfe made the motion to appoint Steve Moore to the North Buffalo Township Planning Board for a one-year term to expire on December 31, 2018 to fill the vacancy left by the resignation of Craig Goshow. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to appoint Gail Travis as a member to the North Buffalo Township Zoning Hearing Board for a three-year term to expire December 31, 2020. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to appoint Keith Fiscus as an alternate to the North Buffalo Township Zoning Hearing Board for a two-year term to expire December 31, 2019 to complete the remaining term of Gail Travis. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to re-appoint Karl Swigart as a representative to the Kittanning Suburban Joint Water Authority for a five-year term to expire December 31, 2022. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

Dave Wolfe made the motion to re-appoint Ken Grey, Jr. as a representative to the West Hills Area Water Pollution Control Authority for a five-year term to expire December 31, 2022. Clark Whiteman seconded the motion, all voted in favor and the motion carried.

The next item on the agenda was to open and review sealed bids for township equipment for sale; however, no sealed bids were received.

After public comment, Clark Whiteman made the motion to adjourn the meeting. Dave Wolfe seconded the motion, all voted in favor and the motion carried.